

Mohd Norhjirah bin Rahmat

Name: Mohd Norhjirah bin Rahmat
IC No: 910920-14-5951
Date of Birth: September 20, 1991
Gender: Male
Race: Malay
Religion: Islam
Marital Status: Single
Address: No.48, Lorong Kerayong 5A,
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Selangor Darul Ehsan.
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Objective	To continue to grow in leadership and knowledge, excel in innovative technology applications, interact and share with team members and colleagues, deal with real world challenges and develop world-class solutions. Willing to gain and learn new skills and experience to increase expertise and competencies.
Education	Universiti Teknologi Mara (UiTM) Puncak Perdana, Shah Alam • Level: Bachelor of Science (Hons) in Information System Management • CGPA: 3.36 Universiti Teknologi Mara (UiTM) Segamat, Johor Darul Takzim • Level: Diploma in Information Management • CGPA: 2.88 Sijil Pelajaran Malaysia (equivalent to O-Level) Sek. Men. Teknik Kuala Selangor, Selangor Darul Ehsan
Working Experience	Salihin Business Management Sdn Bhd • Position: Support Consultant (IT & Accounting Software) • Duration: August 2015- Current

	Salihin Business Management Sdn Bhd • Position: Account Assistant • Duration: April 2016- June 2016
	Salihin Business Management Sdn Bhd • Position: IT Trainee • Duration: February 2015- August 2015
	SJM Flex Sdn Bhd • Position: Warehouse Assistant • Duration: February 2014- August 2014
Technical / Other Related Skills and Knowledge	• Desktop applications: Microsoft Office, Adobe, SPSS, Macromedia, Sony Vegas Pro and Visual Basic • SPS Accounting Software • Treezsoft Accounting Software • Certificate of Project Management (Prestariang) • Certificate of Information Technology Workshop (MIA) • Proficient in Malay and English
Extra-Curricular Activities and Interests	• Members of Jawatankuasa Perwakilan Kolej (UiTM) • Facilitator of new students intake (UiTM) • Participants of UiTM sports carnival (KARISMA) • Chairman of Citrawarna event (UiTM) • Participant of college open day (UiTM) • Participant of Seminar Komunikasi dalam Perkhidmatan Perpustakaan (UiTM) • Participant of Bengkel Pengurusan Rekod dan Perpustakaan (UiTM) • Participant of Projek Pengurusan Maklumat, PEMUIS 2010 (UiTM) • Chairman of Persatuan Pendidikan Islam (SMT Kuala Selangor) • Participant of KAT (Kejohanan Antara Teknik) • Participant of Kursus Pengurusan Organisasi Peringkat Daerah Kuala Selangor
Personal Traits	• Highly determined, motivated, resilient and success driven • Able to work independently under minimum supervision • Competent team player

Reference

Name : Mohd Aizat Bin Jamil
Position : Assistant Director Business Development
Address : 555, Jalan Samudra Utara 1,
Taman Samudra, 68100 Batu Caves
Selangor Darul Ehsan
Phone No : 012-2804533
E-mail : aizat@salihin.com.my

Name : Akmaluddin Bin Mustajid
Position : IT Manager
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